

Alexandria Community Policy and Management Team

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Community Services Board

Yolanda Nogueras
Social Services

Mike Mackey
Court Service Unit

Kimberly Carll
ACPS- Special Education

Nathan Shultz
Parent Representative

"Where families are families and not 'cases'!"

March 26, 2025 - Meeting Minutes (Hybrid)

Member(s) present: Meghan McGrane, Barbara Paulson, Mike Mackey, Yolanda Nogueras, Tricia Bassing, Kimberly Carll

Member(s) present via Zoom: Christopher Bishop

Member(s) absent: Nate Shultz, Felicia Simmons

Staff/Others present: Sharon Minter, PJ Gingrey, Jasmine Chapman, Richard Orah

Meeting called to order at 2:02pm by Chair, M. McGrane

Quorum present.

I. Welcome and Introductions

II. Public Comments: No requests received from the public to make comments.

III. Executive (Closed) Session

- Motion made by M. Mackey, second by T. Bassing for ACPMT to enter closed session at 2:10pm. No additional discussion. Motion passed.
- Motion made by M. Mackey, second by K. Carll to re-convene ACPMT meeting at 2:52pm. Motion passed.

Via roll call, all ACPMT members present certified that "only matters that are excluded from public business were discussed during the closed session." No additional discussion. Motion passed.

IV. Minutes of the February 26, 2025 meeting reviewed. Motion to accept minutes of the meeting made by T. Bassing, second by M. Mackey. No additional discussion, motion passed.

V. Fiscal Reporting & CSA Program Review

- **Finance Reports** – R. Orah
 - **CSA FY25 allocation is \$9.2M.** YTD expenditure (through February) is \$4.2M (45% of allocation) with \$2M in local match required. IV-E expenditure to date is \$204K with no local match required. Medicaid YTD expenditure is \$107K, with local share YTD of \$78K. FY25 refunds to CSA/cancelled checks, to date, are \$39K.
 - Parental co-payments and refunds are still not showing at the state level. R. Orah and S. Cetina (IT – Harmony Administrator) are continuing their efforts to correct this issue.

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- **CSA Reports** – PJ Gingrey/J. Chapman
 - **FY25 IEP Wrap allocation is \$66,476.** \$29K is encumbered to date. **FY25 Protected funds allocation is \$201,836** with \$156K encumbered thus far.
 - FAPT continued to hear children/youth requests every week, in hybrid format, utilizing the MS Teams platform. Any technical issues encountered were effectively managed.
 - During the month of February, the FAPT team reviewed 25 children/youth requests as follows: Foster Care - 20, Foster Care Prevention - 0, IEP Wrap Funding - 0, Parental Agreement - 4, Child Welfare congregate care (residential) - 1 and Protected (non-mandated) - 0.
 - Congregate Care detail report included: Child Welfare congregate care – 2, Parental Agreements - 4

VI. Discussion Items

A. **Policy #22 – ICC – HFW**

- The required change removed language from the policy that authorized the CSA Coordinator to approve the start of services prior to FAPT.
- While testing the pre-approval process, as it was written into the policy, it was discovered that doing so created delays in the FAPT schedule and confusion with the billing process.
- Workers will have to revert to the established FAPT process to facilitate the start of the ICC-HFW services.
- Motion made by M. Mackey to approve the removal of pre-approval language from the policy. Second by Y. Nogueras. No additional discussion. Motion passed.

B. **FY 25 CSA Service Gap Survey**

- The team received the draft template, via email, of the FY25 Gap Survey prior to the meeting.
- Each member was asked to solicit input from their respective team in completing the template and to bring feedback, comments, etc. to the April meeting for discussion with the group.
- Survey is due into the state Office of Children's Services by May 30, 2025. Only one document is allowed to be submitted.

C. **Strategic Plan Development**

- Reviewed metrics listed thus far and held discussion around their feasibility and the need to develop appropriate benchmarks that can be measured.
- This item will continue to be on the agenda for subsequent meetings until completed.

D. **Miscellaneous Items**

- **Retreat**
 - The plan is to have a working retreat at which the group will review policies for updates and revisions and complete development of the strategic plan.
 - Potential retreat dates include May 28th and June 25th.
 - Chair McGrane will send an email to members to poll for the date that works best for the majority of the group.
- **CSA Symposium Recap**
 - Consensus that the event was well attended,
 - The roundtable discussion around the Private Day perspective was informative.
 - Members who attended would have liked to have more discussion with regional partners about cost containment strategies.

VII. Adjournment: With no further items to be discussed, a motion was made to adjourn the meeting at 4:03 pm.